



## Oilfields Curling Club - Cheque Request

*After completing this form, you can print, attach invoice or receipts and drop at club OR email a copy and attach scans of invoices or receipts.*

<b>Date:</b>	
<b>Requested By:</b>	

Payable To	
<b>Company/Person:</b>	
<b>Mailing Address:</b>	
<b>City:</b>	
<b>Province:</b>	
<b>Postal Code:</b>	
<b>Cheque Delivery?:</b>	

Invoice / Expense Details	
<b>Invoice Number:</b>	
<b>Cheque Amount:</b>	
<b>GST Amount:</b>	

Reason for Expenditure / Comments	

Approval	
<b>Approved By:</b>	
<b>Date Approved:</b>	

For Treasurer	
<b>Charge A/C #:</b>	
<b>Cheque # Issued:</b>	